

How to make an appointment

The consultations here in this hospital require making previous appointments for first and return visits.

Please make appointments in accordance with the following procedures.

Appointment to be made by the patient or the family

Appointment for first visit

For all the departments and centers, appointment for first visit should be made by sending the consultation requesting form via fax. In addition, if a referral letter from other medical institute were not available, you would be additionally charged ¥5,000 (tax excluded amount) for a “SENTEI RYOYOHI”, an additional fee for a first-time patient without a referral, at the time of the first visit separately from normal fee for consultation.

If you wish to request for consultation here, please fill in the below form and send it to us by fax or by post, after you agree to above mentioned condition.

First visit to be appointed by fax

Fax number: 042-346-1681

[Consultation Requesting Form](#)

Send to:

National Center Hospital of Neurology and Psychiatry
FAX Number 042-346-1681

※In case you cannot download the requesting form, we will send you the form by post. Please contact with the fax request acceptance section of our medical affairs department.

We apologize in advance for the cases we cannot satisfy your request due to the situation caused by the number of the requests made by the patients, if any.

※Within 10 days after the receipt of your form the person in charge will contact with you to give you information including the appointed date for the consultation. Please fill in your phone numbers which are available from 9:00 to 17:00 on weekdays.

Notes for outpatients

Please refrain from coming to our hospital by driving a car by yourself, if you are going to receive electroencephalographic examination.

If you arrive late significantly for the consultation, you might fail to receive the consultation.

If you wish to cancel the appointment, please contact with the appointment center no later than 3 days prior to the date of the appointment.

Direct line to the appointment center:

042-346-2190

Weekdays 9:00 to 11:00, 13:00 to 15:00

If you fail to contact in advance with the appointment center for the cancellation of the appointment and to arrive in time for the consultation, your next appointment might be given a lower priority. Your understanding would be highly appreciated.

In some cases, we might contact with you to confirm the appointed date after you made an appointment for consultation.

Notes for specific department or center

<Clinical Psychology, Counseling and Social Services>

A referral letter is necessary for the consultation at this department. In some cases, the department of Psychiatry might be in charge of the consultation instead of this department, depending on the detail of the consultation.

< Psychiatry>

In some cases, the patient might be guided to visit newly the medical institute which issued the referral letter to our hospital, or to visit other nearby medical institute, after a certain period of regular visits to this department.

<Neurology>

In some cases, examination might be performed at a later date, depending on the detail of the consultation.

<Child Neurology>

Brief body measurement, preparatory examination or testing are performed as preliminaries before the consultation. The detail of the consultation is dependent on the situation on the day. Therefore, in some cases it might take a half day or a whole day to complete the consultation of

the day.

Please bring the following items;

1. Referral letter
2. Health insurance card
3. Maternal and child health handbook (for Child Neurology only)

Please bring for sure either of the following items of certification, if you have any, and present it to the reception desk;

Certificate for recipient of subsidies for specific disease treatment

Opinion on necessity for medical treatment

Certificate for recipient of medical care subsidies for mentally and physically handicapped person

Certificate for recipient of medical care subsidies for single-parent family

Voucher for recipient of specific disease treatment

Appointment for return visit

For appointment, request for cancellation and confirmation of a return visit, please contact with the appointment center.

Operating hours: 9:00 to 11:00, 13:00 to 15:00 on weekdays

Phone number: 042-346-2190 (direct line)